



JOB APPLICATION

GENERATIONS UNLIMITED
10915 ELLENTON STREET BARNWELL, SC 29812
803-541-1249

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____
Address: _____
City, State and Zip Code: _____
Telephone Number: _____
Email Address: _____

Date of Application: _____

Employment Position

Position(s) applying for: _____

How did you hear about this position? _____
What days are you available for work? _____
Are you available to work Full or Part time? _____
If needed, can you work overtime? _____
On what date can you start working if hired? _____

Personal Information

Have you ever applied to or worked for GENERATIONS UNLIMITED before? Yes No
If yes, when?

Do you have any friends, relatives, or acquaintances working for GENERATIONS UNLIMITED? Yes No
If yes, state name & relationship:

Are you a U.S. Citizen or approved to work in the United States? Yes No

What documents can you provide as proof of citizenship or legal status?

Will you consent to a mandatory substance test? _____ Yes No

Have you ever been convicted of a criminal offense (felony or misdemeanor)? _____ Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: GENERATIONS UNLIMITED complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Year Graduated	Degree Earned

Military:

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State, Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for Leaving: _____

Employer name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State, Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for Leaving: _____

Employer name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State, Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for Leaving: _____

References

Please provide 3 personal and professional reference(s) below:

Reference	Contact Information

AT-WILL EMPLOYMENT

The relationship between you and the GENERATIONS UNLIMITED is referred to as “employment at will.” This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the GENERATIONS UNLIMITED. No representative of GENERATIONS UNLIMITED has authority to enter into any agreement contrary to the foregoing “employment at will” relationship. You understand that your employment is “at will,” and that you acknowledge that no oral

or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Director.

Applicant Signature:

Date:
